

**RESOLUTION
R176-08/09**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF SELMA, ADOPTING A STREET RENAMING POLICY
AND AN EFFECTIVE DATE OF THE SAME**

WHEREAS, to promote the public welfare and general convenience of the community, the City Council of the City of Selma desires to establish a uniform process and criteria for consideration of request by the public to name or rename a street in the City of Selma;

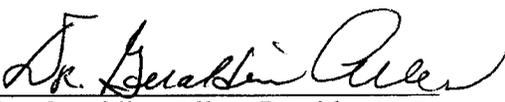
**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE
CITY OF SELMA AS FOLLOWS:**

STREET RENAMING POLICY: The City Council of the City of Selma, Alabama hereby adopts the following Street Renaming Policy.

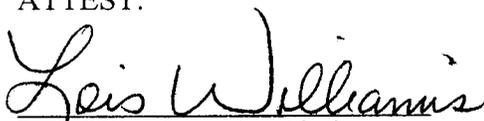
1. All requests for the renaming of existing streets within the City of Selma shall be submitted by application to the Clerk on a form prepared by the City. The application shall also include the following:
 - a. a location map showing the street or portion of street proposed for renaming;
 - b. an application fee of \$1,000.00;
 - c. a petition signed and dated by at least a majority (over fifty percent) of the affected property owners with printed names and addresses next to the signatures.
2. City Council initial action: The city clerk shall forward a copy of the application and attachments to the City Council for review and to make an initial decision on whether to proceed with the request.
3. Public Hearing: City Council, at its discretion, may provide the opportunity for all affected property owners and interested persons to speak before the city council at a public hearing.
4. Limitations: The Street proposed for renaming must start and terminate entirely within the city boundaries.
5. A survey poll will be conducted by city employees (chosen by the mayor or his designee and approved by the city council) of all residents, business owners and tenants who has a physical address of the street being proposed to be renamed.
 - a. public notice of the intent to survey the affected property owners shall be given by the City clerk, at least one week prior to the survey via posting the notice in city hall, publication in the local newspaper and advertising on the local radio stations;
 - b. the city employees chosen in section five (5) shall notify all residents, business owners and tenants who has a physical address of the street being proposed to be renamed by hand delivering a flyer reflecting the date that the survey will be performed;
 - c. the survey shall be performed on a week day and on "one" Saturday;
 - d. every adult person, who resides within the house, shall have the opportunity to vote. If there isn't anyone at home or if any adult person, who reside within the home is not there, then the city employee shall make a second visit to the home in the afternoon on the same day to retrieve their vote;
 - e. each business owner or their designated person shall be allowed to cast one vote; (Example: a business with two individuals in partnership shall be allowed to cast two votes for that business.)

- f. the ballot shall include the voters name printed, signature of voter and their yes or no vote on the renaming of the street;
 - g. each vote taken by the city employee shall be placed in an envelope by the voter and sealed;
 - h. verification of the visit by the city employee shall be documented to indicate (1) the time of the visit(s), (2) name of individuals who were surveyed and (3) if a vote was not taken at said address, the reason why such vote was not taken;
 - i. No property owners of vacant homes or lots will be allowed to vote in the survey.
6. Upon completion of the survey, all sealed envelopes shall be forwarded to the City clerk for presentation to the city council. In the presence of the public and the applicant(s), the city clerk and the city attorney, during a city council meeting, shall open the envelopes and tally the votes.
 7. The names of all individuals who cast their ballots for or against the street name change shall be filed in the city clerk's office and made a part of public record.
 8. If a majority of property owners on the street votes in favor of changing the name of the street, the matter shall be brought to the city council as a body for action or further discussion.
 9. If the City Council approves the renaming of the street, a resolution shall be prepared by the city attorney and the city clerk, via a letter, shall notify all individuals and agencies being affected by the name change including, but not limited to:
 - a. the applicant;
 - b. E-911 and emergency service organizations;
 - c. county tax appraiser's office;
 - d. city's tax and business license department;
 - e. U.S. Postal Service;
 - f. owners and occupants of all property abutting the street being renamed;
 - g. utility companies;
 - h. building Inspector's office; and
 - i. general public.
 10. Assessment of Costs – Upon approval, the applicant shall be provided an estimate of the cost determined by the public works department to implement the naming or renaming, which cost shall be the responsibility of the applicant. Upon receipt of payment in full of the estimated costs, city staff shall implement the council's decision in renaming the street.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF SELMA, ALABAMA, on this the 13th day of January, 2009.


 Dr. Geraldine Allen, President

ATTEST:


 Lois Williams, City Clerk

APPROVED:

 George Evans, Mayor